



**CASPER HISTORIC PRESERVATION COMMISSION**  
**AGENDA**  
**May 9, 2022**

**MEMBERS**

Jeff Bond, Connie Hall, Robin Broumley, Pinky Ellis, Maureen Lee, John Lang, Anthony Jacobsen, Carolyn Buff, Paul Yurkiewicz, Erich Frankland, Bob King

**STAFF**

Liz Becher, Community Development Director  
Craig Collins, City Planning Division  
Kristie Turner, City Planning Division

**P & Z Liaison**

Ken Bates  
Vickery Fales-Hall

**Meet at 8:30 AM – Location – Downstairs Meeting Room in City Hall, (200 North David Street.)**

- I. Call meeting to order.
  - a. Approve minutes of the April 11, 2022, meeting.
  
- II. Introduction of members/guests present  
James Brown, Allen Fraser, Bart Rea
  
- III. Presentation of the Battle of Red Butte - Custard Wagon Fight  
James Brown, Allen Fraser, Bart Rea
  
- IV. May – Historic Preservation Month Activity
  - a. City Press Release – May 11th
  - b. Invitations to other organizations
    - i. List of confirmed orgs
  - c. Brochures
  - d. Posters
  
- V. Old Business:
  - a. Brochures with Visit Casper – **Robin**
  - b. OYD Committee Update (**Connie and John**)
  - c. P & Z Commission Update (**Liaison(s)**)
  - d. Demolition Permit Update – 2

- e. Sub-Committee reports
    - i. Ghost Signs – **(John and Connie)**
    - ii. Brochure/Mobile App – **(Paul, Jeff, and Robin)**
    - iii. Mapping of historic properties and previously surveyed properties – **(Jeff and Anthony)**
    - iv. Field Visits/Tours – **(Robin and Connie)**
    - v. Social Media/Outreach/Education – **(Maureen, Paul)**
  - f. Strategic Plan progress/review – **(Jeff)**
- VI.** Other Business and public comments/discussion:
- a. African America Survey Report Status
  - b. Training from SHPO
  - c. Historic Registry List Updates

Next meeting is scheduled for **June 13, 2022.**

CASPER HISTORIC PRESERVATION COMMISSION  
MINUTES OF THE REGULAR MEETING  
**April 11, 2022**

In attendance: Jeff Bond, Anthony Jacobsen, Carolyn Buff, John Lang, Paul Yurkiewicz, Robin Broumley, Bob King, Connie Hall, Pinky Ellis,

Absent: Maureen Lee, Erich Frankland

Staff: Liz Becher, Community Development Director  
Craig Collins, City Planning Department  
Kristie Turner, Administrative Assistant III

Guest:

*Jeff Bond called the meeting to order at 8:35 a.m.*

Approval of Minutes

Mr. Bond asked if everyone had read the minutes of the March 14, 2022, meeting and asked if there were any corrections. No corrections were noted.

*Minutes from March 14, 2022, were approved unanimously.*

New Business

- May is Historic Preservation Month.
  - Mr. Yurkiewicz is reaching out to Black Tooth Brewery to secure location.
  - Date for Event will be May 13<sup>th</sup>.
  - Preservation Month Poster with Event details will be put up at the end of April.
  - The photos that Jeff and Connie have will be used at the event.
  - Ms. Broumley and Mr. Bond are meeting with Visit Casper to see if the first run of Brochures will be ready by May 13<sup>th</sup>. Ms. Broumley is working on the current edits and presented cover mock ups.
  - Approach the library for a display to celebrate Historic Preservation Month with details regarding the event if possible.

Old Business

SHPO/CLG Grant Project (Jeff/Staff)

No Report

OYD Committee Update (Connie and John)

Mr. Lang gave an update. The OYD has a service opportunity planned in late May to fill the planters on Midway and West Yellowstone with flowers for the summer.

### P&Z Commission

There are two subdivision cases for April.

### Demolition Permits (Staff)

There was one demolition case this month.

711 E 11<sup>th</sup> St.

### Sub-Committee reports

- Ghost Signs (**John and Connie**)  
Ms. Hall was able to get pictures of the ghost sign at the Commissary Mall before it was totally demolished. Oil City news also sent out pictures of the ghost sign.  
Mr. Lang will update the PowerPoint video presentation for May's event.
- Brochures and Mobile App (**Paul, Jeff, Ann and Robin**)  
See notes above.
- GIS map of historic properties and surveyed properties for website (**Jeff and Anthony**)  
Ms. Turner is working with Casper GIS to create a map that might replace the Google map on the website.
- Field Visits/Tours (**Robin and Connie**)  
No Updates.
- Social Media/Outreach/Education (**Maureen, Paul and Ann**)  
Mr. Yurkiewicz reported that the Facebook page has 181 followers.
- Strategic Plan progress/review (**Jeff**)  
No update.

### Other Business

Battle of Red Butte final report will be presented our next meeting.

The next meeting will be May 9<sup>th</sup> in the Downstairs Meeting Room at City Hall.

*Meeting adjourned at 9:50 a.m.*

Respectfully submitted,

Liz Becher  
Community Development Director

CITY OF CASPER  
DEMOLITION PERMIT APPLICATION

1.	Location or Address of Job Location	311 CONWELL		
2.	Legal Description	Block	Lot	Tract
3.	Owner	BOTTOM ROCK L.L.C.		
	Mailing Address	PO 2764	82602	Phone No. 267-8108
4.	Contractor	BOX SKY CONSTRUCTION		
	Mailing Address	1411 EAST 15th		Phone No. 267-3333
5.	Type of Building	Residential	<u>Commercial</u>	Industrial Other
6.	Size and Number of Stories of Structure	1,800 sq ft 1 FLOOR		
7.	List:	Subcontractors who will be working on this demolition site NONE		

NAME	ADDRESS
a.	d.
b.	e.
c.	f.

8. Names and Certification numbers of all Engineers, Architects, Asbestos Inspectors, Asbestos Removal Contractors, or any other persons involved with the inspection, removal, analysis or clean up of any hazardous or toxic materials or underground tanks as defined by Federal, State or City of Casper regulations governing said materials or tanks.

a.	d.
b.	e.
c.	f.

9. List all known or suspected hazardous materials that may be contained in this structure, structures or underground tanks. Attach a copy of any report(s) to any hazardous materials.

NOTE: An Environmental Assessment report may be required.

10. List all locations of the landfills and disposal sites that will be utilized to dispose of all debris, concrete, asphalt, wood, hazardous or toxic materials and any other materials that may be removed from this demolition site.

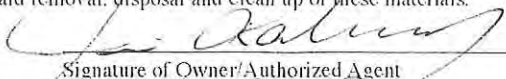
a.	CASPER LANDFILL	d.
b.	KNIFE RIVER	e.
c.		f.

11. Comments or Special Conditions:

12. Permit Fee: 300<sup>00</sup> 13. Approved by: Justin Tuma 4/10/22

NOTICE:

I, as owner or authorized agent of owner, fully understand all regulations (Federal, State and City of Casper) governing the demolition, disposal and clean up of all hazardous or toxic materials and any other materials that may be involved in this demolition project and I accept full responsibility for the removal, disposal and clean up of said materials in a lawful manner and I will comply with all regulations, (Federal OSHA, State and City of Casper) that govern said removal, disposal and clean up of these materials.

  
 Signature of Owner/Authorized Agent  
 Date 4-19-22



Demo  
SATURDAY  
4/16/22

CITY OF CASPER  
DEMOLITION PERMIT APPLICATION

1.	Location or Address of Job Location	1445 E 2nd St		
2.	Legal Description	Block	Lot	Tract
3.	Owner	CAN-DO Everything		
	Mailing Address	PO Box 633 Mills WY 82401		Phone No. 797-0245
4.	Contractor	CAN-DO Company		
	Mailing Address	SAME		Phone No.
5.	Type of Building	Residential	<u>Commercial</u>	Industrial Other
6.	Size and Number of Stories of Structure	1		
7.	List:	Subcontractors who will be working on this demolition site		

NAME	ADDRESS
a. Squar D EXCAVATION	d.
b. AC Elect	e.
c.	f.

8. Names and Certification numbers of all Engineers, Architects, Asbestos Inspectors, Asbestos Removal Contractors, or any other persons involved with the inspection, removal, analysis or clean up of any hazardous or toxic materials or underground tanks as defined by Federal, State or City of Casper regulations governing said materials or tanks.

a. Engberg Miller	d.
b.	e.
c. Cleaned PHASE #2	f.

9. List all known or suspected hazardous materials that may be contained in this structure, structures or underground tanks. Attach a copy of any report(s) to any hazardous materials.

NOTE: An Environmental Assessment report may be required.

10. List all locations of the landfills and disposal sites that will be utilized to dispose of all debris, concrete, asphalt, wood, hazardous or toxic materials and any other materials that may be removed from this demolition site.

a. Casper Bail Fill	d.
b.	e.
c.	f.

11. Comments or Special Conditions:

12. Permit Fee	300 <sup>00</sup>	13. Approved by: Justine Tuma
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NOTICE:

I, as owner or authorized agent of owner, fully understand all regulations (Federal, State and City of Casper) governing the demolition, disposal and clean up of all hazardous or toxic materials and any other materials that may be involved in this demolition project and I accept full responsibility for the removal, disposal and clean up of said materials in a lawful manner and I will comply with all regulations, (Federal OSHA, State and City of Casper) that govern said removal, disposal and clean up of these materials.

Signature of Owner/Authorized Agent  
Date 4/14/22

Demo-005601-2022







# Goal 1: Strengthen Preservation Efforts

## Implementation Table – Goal 1

Goal	Policy Objectives and Action Steps	2020-2022	2023-2025	2026-2029
Goal 1: Strengthen Protection and Preservation Efforts	<b>Policy Objective 1.A: Strengthen Capacity of Historic Preservation Program</b>			
	Action 1.A.1: Staff & HPC training		ongoing	
	Action 1.A.2: Expand HPC Membership			
	Action 1.A.3: Actively Participate in Section 106 Consultation		ongoing	
	<b>Policy Objective 1.B: Coordinate County Guiding Policies with Preservation Planning</b>			
	Action 1.B.1: Amplify preservation language in City guiding documents as needed			
	Action 1.B.2: Expand monitoring and reporting of the preservation program to assure a high level of performance		ongoing	
	Action 1.B.3: Horizontally integrate preservation into other County planning/development efforts			ongoing
	<b>Policy Objective 1.C: Identification and Designation</b>			
	Action 1.C.1: Develop a Survey Plan			
	Action 1.C.2: Undertake Pre-Redevelopment Survey		ongoing	
	Action 1.C.3: Pursue MPDF "Historic Residential Resources of Casper"			

# Goal 2: Cultivate Public Awareness & Partnerships

## Implementation Table – Goal 2

Goal	Policy Objectives and Action Steps	2020-2022	2023-2025	2026-2029
Goal 2: Cultivate Public Awareness and Partnerships	<b>Policy Objective 2.A: Increase Access to Information</b>			
	Action 2.A.1: Expand and Improve HPC website			
	<b>Policy Objective 2.B: Raise Awareness and Promote Preservation Education</b>			
	Action 2.B.1: Recognize good rehabilitation efforts	ongoing		
	Action 2.B.2: Arrange rehabilitation skills training workshops			
	Action 2.B.3: Promote preservation successes and local history through smartphone-compatible tours			
	<b>Policy Objective 2.C: Improve Partnerships and Collaboration</b>			
	Action 2.C.1: Encourage public participation in the preservation program	ongoing		
	Action 2.C.2: Work with economic development partners		ongoing	
	Action 2.C.3: Develop a preservation consortium		ongoing	

# Goal 3: Encourage Preservation as an Economic Development Tool

## Implementation Table – Goal 3

Goal	Policy Objectives and Action Steps	2020-2022	2023-2025	2026-2029
Goal 3: Encourage Preservation as an Economic Development Tool	<b>Policy Objective 3.A: Utilize, Package, and Promote Existing Programs &amp; Incentives</b>			
	Action 3.A.1: Compile historic rehabilitation development incentive packages			
	Action 3.A.2: Notify property owners of available incentives and facilitate their use	ongoing		
	Action 3.A.3: Coordinate historic preservation incentives with economic development agencies			
	Action 3.A.4: Develop economic incentives to protect cultural resources			

# Prioritized Action Steps

Tier 1 Action Steps (years 1-3)
Action 1.A.1: Staff & HPC training
Action 1.A.2: Expand HPC Network
Action 1.A.3: Actively Participate in Section 106 Consultation
Action 1.B.2: Expand monitoring and reporting of the preservation program to assure a high level of performance
Action 2.A.1: Expand and Improve HPC website
Action 2.B.1: Recognize good rehabilitation efforts
Action 2.C.1: Encourage public participation in the preservation program
Action 3.A.2: Notify property owners of available incentives and facilitate their use
Tier 2 Action Steps (years 4-6)
Action 1.B.1: Amplify preservation language in City guiding documents as needed
Action 1.B.3: Horizontally integrate preservation into other County planning/development efforts
Action 1.C.1: Develop a Survey Plan
Action 1.C.2: Undertake Pre-Redevelopment Survey
Action 2.C.2: Work with economic development partners
Action 2.C.3: Develop a preservation consortium
Tier 3 Action Steps (years 7-10)
Action 1.C.3: Pursue MPDF "Historic Residential Resources of Casper"
Action 2.B.2: Arrange rehabilitation skills training workshops
Action 2.B.3: Promote preservation successes and local history through smartphone-compatible tours
Action 3.A.1: Compile historic rehabilitation development incentive packages
Action 3.A.3: Coordinate historic preservation incentives with economic development agencies
Action 3.A.4: Develop economic incentives to protect cultural resources